Letter of Internship Completion Template

Internship Supervisor Name

Internship Supervisor Email

Company Name

Interns Name

Interns Email

Internship Start Date

Internship Finish Date

To SFNet and the Katz Family Scholarship Trustees,

We request that this letter be considered recognition of proof of completion of (Name of Intern) internship at (Company Name), completed on (Date of Completion of Internship).

Sincerely,

Signature

Date